



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

September 6, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

18 September 6, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**AUTHORIZE THE CONSOLIDATED FIRE PROTECTION DISTRICT TO  
RATIFY RETROACTIVE CHANGE ORDERS AND PAYMENTS FOR THE FIRE  
COMMAND AND CONTROL FACILITY DISPATCH PROJECT  
CAPITAL PROJECT NO. 88919  
(FIRST DISTRICT) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will retroactively ratify the Consolidated Fire Protection District's issuance of change orders and corresponding payments to the contractor for the Fire Command and Control Facility Dispatch Project.

**JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING  
AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION  
DISTRICT OF LOS ANGELES COUNTY:**

Retroactively ratify change order numbers 1-18 issued by the Consolidated Fire Protection District in the aggregate amount of \$451,876.00 and the corresponding payments made to the contractor. The change orders collectively represent a 10 percent increase to the base construction contract amount.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only***

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will retroactively ratify the Consolidated Fire Protection District's (District) issuance of 18 change orders and corresponding payments in the aggregate amount of \$451,876.00.

The Fire Command and Control Facility Dispatch Project, located at 1320 North Eastern Avenue, Los Angeles, CA 90063, consisted of the removal and replacement of twenty 911 dispatch consoles, control panels, and hardware and equipment, all of which supports the dispatch center. In addition, the Project included enhancement of the Major Operation Center, training room, and the Emergency Operation Center, all of which are activated during major events. Other improvements included the installation of upgraded redundant mechanical systems to ensure the provision of uninterrupted fire and life safety services.

The Project was completed within the Board-approved budget and on schedule.

**Ratification of Retroactive Change Orders and Payments**

On October 21, 2008, your Board approved a construction contract award to Red Stick Development Inc., for the construction of the Fire Command and Control Facility (FCCF) Dispatch Project. The attachment to the Board letter included in the Total Project Budget Summary, a line item of \$442,000.00 for potential change orders, and \$25,000.00 for change orders for unforeseen conditions, for a total change order budget estimate of \$467,000. The recommendation to delegate authority to the Fire Chief to execute change orders to the contract was inadvertently not included in the Board letter.

Approval of the recommended action will ratify the change orders and corresponding payments 1-18 which exceeded the scope and the amount of the Board-approved contract issued on October 21, 2008, to Red Stick Development Inc.

### **Corrective Action**

The District met with the Retroactive Contract Review Committee (RCRC) on July 14, 2011, to discuss the Project and Corrective Action Plan, which is modeled on the plan developed for the Avalon New Lifeguard Station Project (Avalon Project), which had a similar situation. The Corrective Action Plan for the Avalon Project was previously approved by the RCRC and on December 14, 2010, your Board was informed of the corrective actions being taken by the District, and retroactively ratified the change orders issued by the District on the Avalon Project. The plan has already been implemented and includes the creation of a procedure manual and Board letter check list that staff will follow to ensure the Fire Department requests delegated authority where required, and to ensure proper authority to approve invoices before payments are made. The RCRC was updated on the progress of the plan implementation during the meeting for the FCCF Dispatch Project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Public Safety (Goal 5) by enhancing the ability of families to live in safe, stable, and supportive communities. This Project helped to achieve these goals as it is an investment in public infrastructure that will benefit the County of Los Angeles by improving the Fire District's ability to respond to emergencies.

### **FISCAL IMPACT/FINANCING**

Approval of the recommended actions will retroactively ratify the District's issuance of 18 change orders and corresponding payments already paid to the contractor in the aggregate amount of \$451,876.00. The total actual Project cost, including the cost of plans and specifications, Civic Art allocation, consultant services, miscellaneous expenditures, construction, and County services, was \$5,281,967.00. The Project was fully funded by the District's Accumulated Capital Outlay Fund. There was no impact to net County cost. There are no payments pending to the contractor.

Total construction costs for the Project were \$ 4,867,746.00, including the base contract amount of \$4,415,870.00, issued change orders numbers 1-18 of \$451,876.00, including one unforeseen condition change order of \$14,982.00.

On October 21, 2008, your Board awarded a construction contract in the amount of \$4,415,870 to Red Stick Development Inc. The Notice to Proceed was issued on November 2, 2008. Construction commenced on December 2, 2008, and the Project was declared substantially complete on July 8, 2009.

#### **Operational Budget Impact**

There was no impact to the operating budget.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Project was substantially completed on July 8, 2009, and the District took beneficial occupancy immediately. The Contractor took approximately two months to complete the Punch List. The Punch List was completed on September 9, 2009. The required close-out documents were received on September 15, 2009. Your Board accepted the Project on February 2, 2010.

#### **ENVIRONMENTAL DOCUMENTATION**

On October 21, 2008, your Board found that the Project was categorically exempt pursuant to the California Environmental Quality Act (CEQA).

#### **CONTRACTING PROCESS**

On October 21, 2008, your Board awarded a construction contract to Red Stick Development Inc., in the amount of \$4,415,870.00

With the approval of this Board letter, your Board is ratifying 18 retroactive change orders previously issued by the District, and corresponding payments to the contractor, in the aggregate amount of \$451,876.00, which represents a \$451,876.00 net addition to the base construction contract amount of \$4,415,870.00 for a maximum authorized construction contract amount of \$4,867,746.00.

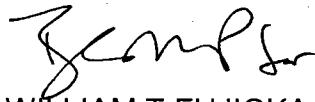
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no negative impact on current County services.

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division and the Fire Department.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer



DARYL L. OSBY  
Fire Chief

WTF:DLO:RLR  
DJT:SW:CY:cvb

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller

## ATTACHMENT A

### C.O. Category

### C.O. Originator

|  |  |
|--|--|
| <b>1</b> - Unforeseen conditions<br><b>2</b> - Errors and Omissions<br><b>3</b> - Regulatory Requirements<br><b>4</b> - Scope Changes<br><b>5</b> - Value Engineering<br><b>6</b> - Disputed | <b>A</b> - Architect<br><b>C</b> - Contractor<br><b>D</b> - Fire<br><b>E</b> - CEO<br><b>F</b> - ISD<br><b>G</b> - 3 <sup>rd</sup> Party |
|--|--|

| CO | CO No | Date of CO | Amount        | Description  | CO Cat | CO Orig | Reasoning  |
|----|-------|------------|---------------|--|--------|---------|--|
| 1  | 1     | 6-23-09    | \$ 14,937.00  | Server room temperature monitoring                             | 4      | D       | Dispatch requested to be able to monitor the server room from the Command Control Platform   |
| 2  | 1     | 6-23-09    | \$ 3,001.00   | Window Tinting Rooms 132 & 133                                 | 4      | D       | Window tinting of Rooms 132 & 133 requested to match contract window tinting   |
| 3  | 1     | 6-23-09    | \$ 49,077.00  | Modifications to Rooms 242 & 243                               | 4      | D       | Expand work stations from 6 to 9, add a room dividing partition wall to create a second classroom or one large classroom   |
| 4  | 1     | 6-23-09    | \$ 279,668.00 | Upgrade the Audio Visual Equipment Package                     | 4      | D       | Delete projection screen and replace with upgradeable and expandable cube wall system, add additional LCD monitors to sides of cube wall with microphones, modify conference room monitors and provided table top touch control system |
| 5  | 1     | 6-23-09    | \$ 27,200.00  | Dispatch Furniture Upgrades and Command Platform modifications | 4      | D       | For proper protection from water intrusion   |
| 6  | 1     | 6-23-09    | \$ 12,122.00  | Computer / Server Room environmental upgrade                   | 4      | A       | Raise wall above ceiling to full height reaching to deck above   |
| CO | CO No | Date of CO | Amount        | Description  | CO Cat | CO Orig | Reasoning  |
| 7  | 1     | 6-23-09    | \$ 4,898.00   | Add Computer room drain pans above                             | 4      | A       | For proper protection from building water services   |

|    |   |         |              |   |     |   |   |
|----|---|---------|--------------|---|-----|---|---|
|    |   |         |              | server racks  |     |   |   |
| 8  | 1 | 6-23-09 | \$ 1,901.00  | Drill and Bolt  | 3   | D | No welding can take place in the Computer room per the Inspector  |
| 9  | 1 | 6-23-09 | \$ 5,002.00  | Office ceiling to be replaced after hours due to daytime staffing                         | 3   | D | Environmental issues associated with airborne particulates required the office ceiling to be replaced after hours |
| 10 | 1 | 6-23-09 | \$ 1,325.00  | Change shades to blackout shades in A/V room  | 4   | D | There must be minimal light exposure in the projection area of the new A/V system                                 |
| 11 | 1 | 6-23-09 | \$ 4,740.00  | Construct wall between training desks and new electric panel                              | 3   | D | Eliminate the potential exposure to EMF   |
| 12 | 1 | 6-23-09 | \$ 3,450.00  | Add additional cable access   | 4   | D | Additional cable access was required for 911 Dispatch Trainers area   |
| 13 | 2 | 7-10-09 | \$ 5,117.00  | Add cable connections in conference room  | 4   | D | Add additional cable outlets to 2 <sup>nd</sup> floor conference room   |
| 14 | 2 | 7-10-09 | \$ 8,076.00  | Relocate two dispatch consoles to another area of the Dispatch floor                      | 4   | D | Relocate dispatch consoles per Tenants request  |
| 15 | 2 | 7-10-09 | \$ 1,858.00  | Rewire time clock   | 3   | D | Rewire Time takers clock to UPS system.   |
| 16 | 2 | 7-10-09 | \$ 1,220.00  | Correct faulty wiring under Dispatch floor  | 3   | D | Code and safety issue   |
| 17 | 2 | 7-10-09 | \$ 13,302.00 | 2 <sup>nd</sup> Floor wiring corrections and requests                                     | 3,4 | D | Correct multiple wiring and electrical issues associated with the base building electrical system                 |
| 18 | 3 | 9-1-09  | \$ 14,982.00 | Unforeseen Conditions: Multiple unforeseen base building non—code compliance deficiencies | 1   | D | Correct multiple unforeseen base building non-code compliance deficiencies  |
|    |   | Total   | \$451,876.00 |   |     |   |   |